

Minutes for
Library Board of Trustees
Regular meeting – April 22, 2014

1. Call to Order

5:02 PM

2. Roll Call

Present: Alice Kelsey, Diane Gilson, Gloria Lynema, Natalie VanHouten, Angie Cameruci, Alicia Kershaw
Absent: Debie Gossman

3. Approval of Agenda

Gloria motioned; Angie seconded. All agreed.

4. Public Comment

No public present

5. Approval of minutes

Natalie motioned; Gloria seconded. All agreed.

6. Review Bills and Budget

No board questions and comments

7. Directors Report

No new MLA updates. Just received Perrigo donation for summer reading in the amount of \$600, thank you note to be sent. Still waiting on other donors, including the casino and Dollar General for summer reading grant. Finally getting somewhere with summer reading program scheduling. Alicia starting to purchase prizes and supplies. Teen council met yesterday to work on programming, including a trip to CSA (Community Supported Agriculture), Harvest of Joy in Shelbyville. Book club read a Russian Short Story book, next month is "The Paris Wife". Spring story times will be done mid-May and then restart in the summer. Spring Break Fun Day had good attendance, 36 kids. Alicia counts as a success. Kindergarten classes visits done, junior high English classes visiting on a monthly basis, approximately 80 kids. Alicia indicates that she is getting to know the teachers and hopes to build a good rapport with them for furthering programming next year. Grade visits going on now too to promote the summer reading program. Alicia still shopping for different catalog companies, she keeps coming up with more questions. She is waiting until she comes up with a plan and she figures out what she needs. Computer upgrades need to occur, upgrade from Windows XP to Windows 8, but current computer will not support this software. New Computer towers are needed, a total of 8 will need to be purchased. Alicia waiting for quotes at this time. Alicia has a reimbursement grant for up to \$2000 from the co-op, but it has to be included in this year's budget and submitted by September to the co-op. New chairs purchased by the Friends have been delivered and are in use.

Reviewed staff evaluations. Alicia indicates Denise is has taken on a lot of the tasks Alicia felt were bogging her down, including running some reports and all computer/media use. She adds Nan is doing well when it comes to crafts, bulletin boards and organizing supplies.

Alicia mentioned the Easter egg hunts went well. She also reports they learned how to make QR codes to bring patrons to the library website.

8. Old Business

a. Director Evaluation

Alice motioned we hand out the evaluations next year at the February meeting, hand in at the March meeting and discuss compiled results at the April meeting. Diane seconded. All agreed. Angie to compile results for review at the next meeting.

b. Township Service Contracts

Watson Township signed contract for \$1000

Orangeville Township: has been faxed to them, waiting for return.

9. New Business

a. Finance Committee Report

Alice, Debie and Alicia met to go over the budget plans. Cost of living raise purposed in the amount of 5% for the aides and Alicia. Dues amount lowered as there is no one time e-books fee this time. Discussed budget committee proposal. Alice took notes to review with the finance committee.

10. Updates on Township meetings

Village not attended by Natalie

Orangeville Township attended by Alice, no new updates

Watson Township attended by Gloria, no new updates

Martin Township Debie not present to report

11. Public Comment

No public present

12. Board Member Comment

No board member comment

13. Next meeting – May 27, 2014 at 5pm

14. Adjournment

Diane motioned to adjourn; Angie seconded. All agreed

5:58 PM