

Minutes for  
Library Board of Trustees  
Regular meeting – September 26, 2017

1. Call to Order
  - a. 5:07 pm
2. Roll Call
  - a. Alice (absent), Alicia, Angie (absent), Julie, Jill, Raylene, and Dan (minutes)
3. Approval of Agenda
  - a. Staffing issue addition to new business.
  - b. Julie 1<sup>st</sup>, Raylene 2<sup>nd</sup>. All in Favor
4. Public Comment
  - a. No public present.
5. Approval of minutes
  - a. Julie 1<sup>st</sup>, Raylene 2<sup>nd</sup>. All in favor
6. Review Bills and Budget
  - a. Bills passed around during meeting, no discussion required.
7. Directors Report
  - a. MLA updates provided in trustee package. No issues this month, just informational.
  - b. Allegan library is doing fine forgiveness this month. We used to do food for fines here but Alicia was told it was not okay. She'd like to reactivate with different 'allowable parameters'.
  - c. Staff training will be at Otsego on Oct 9. The Library will be closed.
  - d. Alicia attended the Allegan meeting. Primary concern was prepping for Oct 9 training.
  - e. The debit card issue with the township has been resolved.
  - f. Book club finished all roads lead to Austen. Starting Jane Eyre next month. List has been finalized for 2018.
  - g. Toddler time has started back up. 7 kids the first two weeks.
  - h. Some of the movies from the Co-Op grant have come in, expecting more soon.
  - i. Ghostbusters are coming Oct 7u. Promotional flyers and posters to go out soon.
  - j. Book sale with Friends of the Library. They are asking for volunteers.
  - k. State aid papers are coming next week along with the summer reading packet (Already!!)
  - l. Next coffee house will be with Don Blacks presentation Oct 23
  - m. Mary Whiteford will be having office hours here Oct 16 from 1:30 to 2:30
  - n. Family Flix is coming back starting Oct 14<sup>th</sup>
  - o. Scheduling and planning library events for the winter
  - p. New bike rack here from the Village. They will store for the winter.
  - q. Trustee training packet review. Alicia to add yearly review of policies with agenda.

8. Old Business
  - a. No old business to address.
9. New Business
  - a. Fine forgiveness, as discussed in the director's report. Motion for fine forgiveness and food drive. Julie 1<sup>st</sup>, Raylene 2<sup>nd</sup>. All in favor.
  - b. Staffing issue. Regina to resign, talked to Alicia 9/26. She's done Nov 17<sup>th</sup>. Trying to accelerate to get ad in paper, and continue to strive to keep 2 employees on staff at all times.
10. Updates on local meetings
  - a. Jill to attend next Martin township meeting.
  - b. Raylene to attend Orangeville meeting
  - c. Julie and Alicia attended Friends meeting. Julie suggested book bags as a fundraiser opportunity.
11. Public Comment
  - a. No public present
12. Board Member Comment
  - a. No board member comments
13. Next meeting
  - a. Oct 24, 2017 at 5pm
  - b. Nov and Dec meeting combined to one meeting Dec 5<sup>th</sup> 5pm
14. Adjournment
  - a. 5:35 pm. Julie 1<sup>st</sup>, Raylene 2<sup>nd</sup>. All in favor