

Minutes for
Library Board of Trustees
Regular meeting – December 5, 2017

1. Call to Order
 - a. 5:03pm
2. Roll Call
 - a. Alice, Alicia, Angie - Absent, Julie, Jill, Raylene, and Dan (minutes)
3. Approval of Agenda
 - a. Jill 1st, Julie 2nd. All in favor
4. Public Comment
 - a. No public present.
5. Approval of minutes
 - a. Jill 1st, Julie 2nd. All in favor
6. Review Bills and Budget
 - a. Passed during meeting, no questions/discussions raised.
7. Directors Report
 - a. MLA updates in packet. Penal fine amounts to be reviewed.
 - b. Fine forgiveness - \$700 in fines forgiven.
 - c. Toddler time will be going until December 19th. Then break until Jan 23
 - d. Book club just finished up 'Girl waits with gun' and now we're reading 'Santa Claus is for real'
 - e. We had all the 7th and 8th grade classes in before Thanksgiving.
 - f. Teen council met for our fall pumpkin painting in Oct and decorated our snowman tree for our Nov. meeting. Next Monday will be meeting and plan on having sled races our of homemade candy cane sleds.
 - g. Still working on the State Aid report.
 - h. November Saturday program was an autumn party. Ended with 13 kids for that party. December program with Santa had about 65 people.
 - i. Scott K came in on November 6th. His presentation went very well. We had about 35 people that attended.
 - j. We had a Keurig donated to us and we plan to have this available every day. It will be set up next to the circ. desk and a donation of \$1 will be suggested.
 - k. Our next coffee house is on December 18th which is the same night as the Friends meeting. Hoping to encourage more people to the coffee house and the Friends meeting both. Julie stated the Friends meeting is postponed until Dec 27th.
 - l. Personnel policy – Dress code (to think about). Alicia to work up the modified verbiage for January meeting.
 - m. January meeting is our Annual meeting. We usually take a little bit longer. Calendar for the year
 - n. Looking ahead: April 30th to May 2nd is the Small and Rural Library Conference. In Grand Traverse for 3 days. The friends of the Library have available funding.

Alicia would like her and Denise to attend. Funding and planning ahead. Have Tamie stay open with volunteers or close? Alice and Dan volunteered to help stay open.

- o. Trustee Training in handout. Evaluating the Director included. Evaluations will come up in January again.
 - p. Alicia to investigate E-books on audible. Alicia to offer recommendations for e-books on overdrive. Alicia thinks the Co-op has ~2200 books available.
8. Old Business
- a. Nominating committee. All members agreed via email to continue in their positions.
 - b. Jill opened a motion to accept the results of the nominating committee, and that all members keep serving in their current positions. Julie 2nd the motion. All in favor.
9. New Business
- a. 100th Anniversary Planning committee. Alice and Julie to have a meeting before Jan 23rd trustee meeting to discuss. Scheduled for 4pm Jan 23rd.
10. Updates on local meetings
- a. Martin Twp meeting. Alice said nothing related to library. Nate Knight won snowplowing contract for this winter. Lot Stakes out as of 12/5.
 - b. Raylene to attend Orangeville Twp meeting, tonight 12/5.
 - c. Julie attended Friends of the Library meeting.
 - i. Book sale positive again this year.
 - ii. Bag/tote anniversary sale fundraiser to continue. Alicia to provide additional sample. Two book sales yearly to continue.
11. Public Comment
- a. No Public present
12. Board Member Comment
- a. No board member comments.
13. Next meeting: January 23, 2018 @ 5PM. Annual meeting.
14. Adjournment
- a. 5:50 pm. Jill 1st, Julie 2nd. All in favor